

BCF Pension Scheme – Opt Out Notice

If you want to Opt Out of Pension Saving, please print this form, complete and sign it and either email it to BCF@HSadmin.com or send it to BCF Pension Trust, HS Administration Services Ltd, 25 Goodlass Road, Speke, Liverpool L24 9HJ.

Full Name _____

Name of Employer _____

Date of Birth _____

NI Number _____

Payroll Reference Number _____

I wish to opt out of Pension Saving.

I understand that if I opt out, I will lose the right to pension contributions from my employer

I understand that if I opt out, I may have lower income when I retire.

Signature _____

Date _____

What you need to know:

- Your employer cannot ask you, or force you to opt out.
- If you are asked to opt out, you can tell The Pensions Regulator - www.thepensionsregulator.gov.uk
- If you change your mind, you may be able to opt back into the scheme. Write to your employer if you want to do this.
- If you stay opted out, your employer will normally put you back into pension saving approximately every three years since auto-enrolment legislation impacted on your employer.
- If you change your job, your new employer will normally put you back into pension saving straight away, as long as you meet the eligibility criteria.
- If you have another job, your other employer might also put you into pension saving, now or in the future. This notice only opts you out of pension saving with the employer you have named above. A separate notice must be obtained, completed and returned to any other employer you work for if you wish to opt out of that pension saving as well.

The information on this form will be treated in the strictest confidence. Personal data which is held will be processed in line with the Data Protection Act 1998. The data controller is BCF Pension Trustees Ltd.

BCF Pension Trust

