

BCF Pension Scheme – Application Form

Use this form to apply to open a Member Account with the BCF Pension Trust.

Your Personal Details

Please complete the boxes below using BLOCK CAPITALS.

Title

Forenames

Surname

Sex Male Female

Date of Birth

Address

Postcode

Contact Tel. Number

Contact Email Address

NI Number

Are You (Please Tick) Employed Self Employed A Pensioner Other Unemployed
 Caring for one or more child under 16 Caring for a person over 16 In full time education

Your Employers Details

Employer Details to be completed below by Employees only.

Current Employer

Address

Postcode

Declaration I hereby apply to become a member of the BCF Pension Scheme and:

(a) I agree:

- i) To be bound by the Deed and Rules which established the Scheme;
- ii) To establish and maintain a functioning direct debit mandate enabling contributions to be paid by me to the Scheme administrator. I understand that contributions may only be paid by direct debit;
- iii) To supply all information to the Scheme in the format specified to enable the Trustee to set up and administer the Scheme. I understand that, in the case of contribution data, such submission must be provided via the secure online portal, or such other means of delivery as the Trustee may determine and notify to me from time to time;
- iv) To pay such fees and expenses as shall be required in accordance with the Deed and Rules and notified to me from time to time;
- v) To notify the Scheme administrator as soon as possible if any of the information I have supplied is incorrect or changes or if I know or suspect that I have become a victim of identity theft;
- vi) To the Trustee performing any identification checks they consider appropriate in order to comply with relevant legislation.

(b) I declare that:

- i) For the purposes of obtaining tax relief, total contributions paid by me (or by another individual on my behalf) to the Scheme and any other registered pension schemes of which I am a member will not in any tax year exceed the higher of the basic amount (currently £3,600 gross) and 100% of my relevant UK earnings;
- ii) I will arrange for the rate of any contributions paid by me (or by another individual on my behalf) which are paid net of basic rate tax to be altered accordingly if the basic rate of tax changes, to maintain the then total contribution to the Scheme;
- iii) I will inform the Scheme administrator if I am no longer entitled to receive tax relief on my contributions to the Scheme. I will do so by the later of:
 - 5 April in the tax year in which I ceased to be entitled to tax relief; and
 - 30 days after the date I ceased to be entitled to tax relief.
- iv) I will inform the Scheme administrator within 30 days if:
 - My employment status, or my employer, should change from that indicated in this application; or
 - I stop residing in the United Kingdom.
- v) To the best of my knowledge and belief, all the statements I have made in this application, whether in my own handwriting or not, are correct and complete. I have not withheld any material information.
- vi) I am joining this Scheme because it conforms to the Brethren's principles. I am aware that this may mean it gives a lower rate of investment return than other alternative pension schemes.

(c) I understand that if I cease to be in fellowship with the Brethren, my account will be transferred to the separate "Mirror Fund" and be subject to such separate terms and conditions as then apply to it.

Signature

Date

D	D	M	M	Y	Y	Y	Y
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Completed Forms should be returned to:

HS Administration
25 Goodlass Road
Speke
Liverpool
L24 9HJ
BCF@hsadmin.com

